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**PRESENT:** Lisa Rosvold (Chair), Karen Marra (Vice-Chair), Joanna McCallum, Chip Olver, and Anita Szuster

**TELECONFERENCE:** Barb Pelham

**ALSO PRESENT:** Ian Wilson (CAO), Greg Hutchings (Operations Manager), and Jennifer Comighod (Client Services Manager)

**REGRETS:** Julie Canning

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1. **CALL TO ORDER**

Chairperson L. Rosvold called the meeting to order at 10:20 am.

2. **ADOPTION OF AGENDA**

*Motion 23-020: K. Marra* to approve the agenda. With the addition of 8.b Potential welcome gift for the DSL residents, 9.f ASCHA 2023 Convention & Tradeshow participants update 11.a Reschedule the next meeting. Carried unanimously.

3. **APPROVAL OF MINUTES**

a. **Regular Meeting of the Board:**

*Motion 23-021: J. McCallum* to approve the minutes of March 23, 2023, the regular meeting of the board as presented. Carried unanimously.

4. **COMMITTEE REPORT**

a. **Community Integration Committee:** verbal update provided and discussed.

5. **CAO REPORT**

a. **'This is Home' Redevelopment:** verbal update provided and discussed.

6. **NEW BUSINESS**

a. **2023 Supportive Living Programs - Capital and Reserve Budget Development:** report provided and discussed.

*Motion 23-022: A. Szuster* to approve the 2023 Supportive Living Program Capital and Reserve Budget as presented. Carried unanimously.

b. **In-Camera IT discussion:**

*Motion 23-023: K. Marra* to take the meeting on camera. Carried unanimously.

*Motion 23-024: A. Szuster* to take the meeting out of the camera. Carried unanimously.

c. **Potential welcome gift to DSL Residents:** discussed.

7. **CORRESPONDENCE AND INFORMATION**

a. **Operating Agreement with SEHC:** report provided and discussed.

*Motion 23-025: K. Marra* to accept the report as information. Carried unanimously.

b. **MOU with SEHC:** report provided and discussed.

*Motion 23-026: K. Marra* to accept the report as information. Carried unanimously.

c. **April 2023 BVRH Bulletin:** presented and reviewed.

*Motion 23-027: A. Szuster* to accept the report as information. Carried unanimously.

d. **April 2023 Occupancy and Waitlist Report:** presented and reviewed.

*Motion 23-028: A. Szuster* to accept the report as information. Carried unanimously.

e. **ASCHA 2023 Conference & Tradeshow Participants Update:** K. Marra and J McCallum provided verbal updates and discussed.

8. **DATE AND LOCATION OF NEXT MEETING(S)**

a. **Next Regular Meeting of the Board:** discussed

June 01, 2023, starting at 10:00 am in Bow River Lodge, Canmore.

9. **ADJOURNMENT**

*Motion 23-029: C. Olver* that the meeting adjourn at 11:58 am. Carried unanimously.



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Lisa Rosvold, Chairperson



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Ian Wilson, CAO

**MINUTES PREPARED BY:** Jennifer Comighod, Client Services Manager