
PRESENT: Lisa Rosvold (Chair), Karen Marra (Vice-Chair), Joanna McCallum,
TELECONFERENCE: Barb Pelham, and Davina Bernard
ALSO PRESENT: Ian Wilson (CAO), Greg Hutchings (Operations Manager), Jennifer Comighod (Housing Manager), and Vicki Lockwood (Controller)
REGRET: Erum Afsar and Chip Olver

1. CALL TO ORDER

Chairperson L. Rosvold called the meeting to order at 9:02 a.m.

2. ADOPTION OF AGENDA

Motion 22-046: K. Marra to approve the agenda. With the addition of 2.a. presentation of Q1 2022 BVRH Financial Report (unaudited). Carried unanimously.

3. PRESENTATION AND GUESTS

- a. **Vicki Lockwood, CPA:** presented the Q1 2022 Financial Report (unaudited).
Motion 21-047: J. McCallum to accept the Q1 2022 Financial Report (unaudited) as information. Carried unanimously.

4. APPROVAL OF MINUTES

- a. **Regular Meeting of the Board:**
Motion 22-048: K. Marra to approve the minutes of April 28, 2022, regular meeting of the board as presented. Carried unanimously.

5. CAO REPORT

- a. **This is Home Redevelopment:** report provided and discussed.
b. **COVID-19 Pandemic Response:** verbal report provided and discussed.
c. **Employee Attraction, Retention, and Livability:** report provided and discussed.
d. **2022 Utilities Grant:** verbal report provided and discussed.
e. **2022 Strategic Planning and Bylaw Review:** verbal report provided and discussed.

6. NEW BUSINESS

- a. **Unrecoverable Debt:** report provided and discussed.
Motion 22-049: D. Bernard to write off unrecoverable debts of \$6,840.57 as presented. Carried unanimously.

7. CORRESPONDENCE AND INFORMATION

- a. **Q1 2022 Strategic Plan Report:** presented and reviewed..
Motion 22-050: K. Marra to accept the report as information. Carried unanimously.
b. **Q1 2022 CAO Report:** presented and reviewed.
Motion 22-051: J. McCallum to accept the report as information. Carried unanimously.
c. **May 2022 BVRH Bulletin:** presented and reviewed.
Motion 22-052: B. Pelham to accept the report as information. Carried unanimously.
d. **May 2022 Occupancy and Waitlist Report:** presented and reviewed
Motion 22-053: J. McCallum to accept the report as information. Carried unanimously.

8. IN CAMERA

Motion 22-054: D. Bernard to take the meeting on camera. Carried unanimously.

Motion 22-055: J. McCallum to take the meeting out of the camera. Carried unanimously.
Tenant Matter: verbal report provided and discussed.

9. DATE AND LOCATION OF NEXT MEETING(S)

a. May regular meeting:

June 23, 2022, starting at 9:00 a.m. in Bow River Lodge, Canmore.

10. ADJOURNMENT

Motion 22-056: B. Pelham that the meeting adjourn at 10:45 a.m. Carried unanimously.



Lisa Rosvold, Chairperson



Ian Wilson, CAO

MINUTES PREPARED BY: Jennifer Comighod, Housing Manager