



Regular Board Meeting Minutes
Thursday, February 27, 2020, 9:00 a.m.
Bow River Seniors Lodge, Canmore AB

PRESENT: Grant Canning (Chair), Llsa Rosvold (Vice-Chair), Karen Marra, Joanna McCallum and Ted Christensen

TELECONFERENCE: Erum Afsar

REGRETS: Alison Brewster

ALSO PRESENT: Ian Wilson (CAO) and Jennifer Comighod (Housing Manager)

1. **CALL TO ORDER**
Chairperson G. Canning called the meeting to order at 9:09 a.m.
2. **ADOPTION OF AGENDA**
Motion 20-001: T. Christensen to approve the agenda. Carried unanimously.
3. **APPROVAL OF MINUTES**
 - a. **Regular Meeting of the Board:**
Motion 20-002: K. Marra to approve the minutes of the December 19, 2019, regular meeting of the board as presented. Carried unanimously.
4. **CAO REPORT**
 - a. **This is Home Redevelopment Project:** verbal report provided and discussed.
 - b. **Affordable Housing Working Group:** verbal report provided and discussed.
 - c. **2020 Social Housing Budget:** verbal report provided and discussed.
 - d. **2019 Annual Audit:** verbal report provided and discussed.
 - e. **Respiratory virus Outbreak:** verbal report provided and discussed.
Motion 20-003: J. McCallum to approve the expenditure of \$85,000 to purchase pandemic/emergency supplies, funded from the Lodge Operating Contingency Fund (LOCF) and to be replenished from the 2019 Lodge Program Operating surplus. Carried unanimously.
Motion 20-004: J. McCallum to authorize CAO to purchase up to \$100,000 worth of additional pandemic/emergency supplies at his discretion in the event of a pandemic/emergency situation, funded from the LOFC. Carried unanimously.
5. **NEW BUSINESS**
 - a. **2020 Municipal Requisition Report:** presented and discussed.
Motion 20-005: L. Rosvold to accept the report as information. Carried unanimously.
6. **CORRESPONDENCE AND INFORMATION**
 - a. **Q4 2019 Strategic Report:** report presented and discussed
Motion 20-006 T. Christensen to accept the report as information. Carried unanimously.

- b. **Q4 2019 CAO Report:** report presented and discussed
Motion 20-007: K. Marra to accept the report as information. Carried unanimously.
- c. **February 2020 BVRH Bulletin:** bulletin presented and reviewed.
Motion 20-008: T. Christensen to accept the bulletin as information. Carried unanimously.
- d. **February 2020 Occupancy and Waitlist Report:** report provided and discussed.
Motion 20-009: K. Marra to accept the report as information. Carried unanimously.
- e. **Schematic overview of BVRH programs:** schematic provided.
- f. **Schematic overview of BVRH organizational plan:** schematic provided.

7. **DATE AND LOCATION OF NEXT MEETING(S)**

a. **March regular meeting:**

March 26, 2020, starting at 9:00 a.m., located at Bow River Seniors Lodge in Canmore, AB.
(To be confirmed).

8. **ADJOURNMENT**

Motion 20-010: T. Christensen that the meeting adjourn at 10:55 a.m. Carried unanimously.



Grant Canning, Chairperson



Ian Wilson, CAO